

PUBLIC SERVICE MINISTRY

CIRCULAR NO. 14/1976

REFERENCE NO. PS:18/1

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

**SUBJECT: Fixing of salaries of persons recruited into
the Public Service.**

DATE: 29th March, 1976.

It has come to notice that in quite a number of cases Ministries/Departments had in the process of recruiting persons, and without the prior approval of this Ministry, committed the Government to the payment of salaries above the minima of the relevant salary ranges, a deed which has often resulted in serious embarrassment to all concerned.

2. Permanent Secretaries/Heads of Departments are hereby reminded that the authority for fixing salaries above the relevant minima rests solely with this Ministry. Accordingly all cases, except in those specific instances where the authority of this Ministry has already been given, must have my prior approval before salary in excess of the relevant minimum is authorized for payment to any recruit; no covering approval would be given in future.
3. Please bring this circular to the attention of all concerned.

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C. E. Douglas,
Permanent Secretary.